Personalize your iPhone

Then and Now…

1. Then: iPhone home screen was the same for everyone; all iPhones were the same, all apps came from Apple

    1.1. Users could change wallpaper, but that was about it

2. Now: Make folders, hide home screens, add widgets, App Library, customize the lock screen, use focus modes

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Home screen

3. Customize a home screen

    3.1. Touch and hold an open space of a home screen until the icons enter jiggle mode

    3.2. Drag to rearrange icons

    3.3. Drag to the edge of the screen to move the icon to a different screen

    3.4. Make folders

        3.4.1. Drag one icon on top of another

        3.4.2. Drag additional icons onto the folder icon to add them

    3.5. Add a Widget

        3.5.1. While in jiggle mode, tap the + button in the top left-hand corner to open the Widget Gallery

            3.5.1.1. Use the search field to search for a type of widget or scroll though the gallery.

3.5.1.2. Tap a widget you want to use, then swipe between widget styles

3.5.1.3. Tap Add Widget to add it to your home screen

3.5.2. Drag jiggling widgets to rearrange them; move them just like App icons to other parts of the screen or to other screens

3.5.3. Drag same-sized widgets on top of each other to create widget stack

3.5.3.1. Touch and hold a widget stack to remove widgets from the stack, enable Smart Rotate or Widget Suggestions

3.5.4. Widgets also live in the Today View

3.5.4.1. From the first home screen swipe left to right

3.5.4.2. Touch and hold to enter jiggle mode, then tap the + button to enter the Widget Gallery

3.5.4.3. Add a widget to the Today View in the same manner as adding one to the home screen

4. App Library

4.1. From your last home screen, swipe once more from right to left

4.1.1. All apps reside here, in the App Library, organized by category

4.1.2. Tap a full size app to open it

4.1.3. Tap a cluster of apps in the lower right-hand corner of a category to see an alphabetical grid of all apps in that category

4.1.4. Tap in the search field to see an alphabetical list of all apps; tap an app to open it

4.1.5. Before the App Library, every app had to appear on one (and only one) home screen

4.1.6.   With the App Library, apps on home screens are like aliases to the actual app, which is in the app library

    4.1.6.1. You can choose not to put an app on a home screen

        4.1.6.1.1. Settings > Home Screen

        4.1.6.1.2. Choose to add newly downloaded apps to the Home Screen or to the App Library only

        4.1.6.1.3. For existing apps, touch and hold the app icon and choose Remove App, then tap either Delete App or Remove from Home Screen

    4.1.6.2. You can choose to put the same app on as many home screens as you want

        4.1.6.2.1. In the App Library, touch and hold an app and drag it to the left, then drop it on a home screen

        4.1.6.2.2. Create home screens that are organized by category, such as

            4.1.6.2.2.1. A home screen for travel that contains apps and widgets for airlines, weather, podcasts, books, maps, translation

            4.1.6.2.2.2. A home screen for exercise that contains apps and widgets for fitness, music, audiobooks, tv

5. Hide and rearrange home screens

    5.1. Enter jiggle mode by touching and holding an open area of a home screen

    5.2. Tap the dots between the last row of apps and the apps in the dock

    5.3. Visible home screens have a checkmark beneath the thumbnail

5.4. Touch and hold, then drag to rearrange them

5.5. Tap the - button to delete the home screen; the apps remain in the App Library

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Wallpaper

6. For Lock Screen and Home Screens

7. Tap Settings > Wallpaper

8. Tap Add New Wallpaper. The Wallpaper Gallery appears

9. Tap a category button at the top of the screen, or tap one of the thumbnails

9.1. Photo Shuffle selects from a group of photos from your photo library throughout the day

9.2. Select a category of photos and a Shuffle Frequency

9.3. Use Featured Photos selected by the iPhone, or Select Photos Manually

10. If you see dots near the bottom the screen, swipe to pick a different look

11. Depending on the style of screen you choose, other buttons may appear to enable other options such as a depth effect

12. Tap Add then tap…

12.1. Set as Wallpaper Pair to use the wallpaper on both the Lock Screen and Home screens

12.2. Customize Home Screen to make further changes to the home screen—change to a color or gradient, use a custom photo, or blur the background to make the apps stand out

Lock Screen

13.   Touch and hold the lock screen until the Customize button appears
      at the bottom of the screen

14.   Swipe between lock screens; tap to choose a different one

    14.1. Similar to changing watch faces on Apple Watch

15.   To delete a lock screen, swipe up and tap the delete button

16.   Tap + to add a new Lock Screen

17.   Tap Customize to change an existing Lock Screen

    17.1. Change the look of the clock

        17.1.1.   Tap the clock

        17.1.2.   Choose a font

        17.1.3.   Tap a color, and drag the slider to set the opacity

    17.2. Add widgets to Lock Screen

        17.2.1.   Tap the round rectangle above the clock

            17.2.1.1.   Tap to choose a widget to occupy that slot

        17.2.2.   Tap the round rectangle below the clock

            17.2.2.1.   Tap to add up to four small round widgets or up to two
      larger rectangular widgets

        17.2.3.   In some cases, tapping a widget opens the corresponding
      app

Focus Modes

18.   A focus mode limits distractions and interruptions

19.   Tap Settings > Focus

20.   You decide which people and which apps should or should not be able to notify you in certain circumstances

21.   Choose a Lock Screen, Home Screen, or Watch face to enable when a Focus Mode is enabled

    21.1. You can also link a Lock Screen to a Focus mode while customizing the Lock Screen

22.   Add a Focus Filter to limit the information an app will show you when the Focus is enabled

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Help!

23.   Me: Mike Matthews, <u>mamatthews@icloud.com</u>, 925-876-4098

24.   Apple Support: <u>support.apple.com</u>

25.   Free Apple User Guides downloadable in Books app